

HYATT ENGINEERING SERVICES FORM-EXBITIORS

FUNCTION DATE _____	GROUP NAME _____
FUNCTION LOCATION _____	BOOTH # _____ (Separate forms for each location)
CLIENT CONTACT _____	PH. NO. _____ EXT. _____
HYATT CONTACT _____	EXT. _____

SEE DIAGRAM

SET-UP	
DATE	
TIME	

BREAK-DOWN	
DATE	
TIME	

*LABOR CHARGES INCLUDED FOR SET-UPS MONDAY - FRIDAY 8AM - 5PM. AFTER HOURS LABOR CHARGES APPLY.

ELECTRICAL

120 VOLT/SINGLE PHASE SERVICES:	# OF DAYS	ADVANCE ORDER	QUANTITY NEEDED	FLOOR ORDER	QUANTITY NEEDED	TOTAL PRICE
10 AMPS (500 - 1000 watts)		\$80.00		\$105.00		\$0.00
20 AMP SEPARATE CIRCUIT (1000 - 2000 watts)**		\$100.00		\$125.00		\$0.00
30 AMP SEPARATE CIRCUIT (2000 - 3000 watts)		\$150.00		\$175.00		\$0.00
100 AMP SEPARATE CIRCUIT (3000 watts and above)		\$300.00		\$325.00		\$0.00
208 VOLT/SINGLE PHASE SERVICES:						
20 AMPS EACH		\$150.00		\$200.00		\$0.00
30 AMPS EACH		\$200.00		\$250.00		\$0.00
100 AMPS EACH		\$300.00		\$350.00		\$0.00
208 VOLT/THREE PHASE SERVICES:						
20 AMPS EACH		\$200.00		\$300.00		\$0.00
30 AMPS EACH		\$300.00		\$400.00		\$0.00
100 AMPS EACH		\$400.00		\$500.00		\$0.00
200 AMPS EACH		\$600.00		\$700.00		\$0.00
ELECTRICAL AND LABOR FOR BAND		\$125.00		\$175.00		\$0.00
AFTER-HOURS LABOR CHARGE (PER HOUR)		\$75.00		-----		\$0.00

INTERNET

INTERNET SERVICES	# OF DAYS	ADVANCE ORDER	QUANTITY NEEDED	FLOOR ORDER	QUANTITY NEEDED	TOTAL PRICE
WI-FI SERVICE		\$100.00		\$150.00		\$0.00
ADDITIONAL NETWORK SET-UP		\$100.00		\$150.00		\$0.00
ETHERNET INTERNET CONNECTION (Each, does not include 4 hour minimum labor)		\$100.00		\$200.00		\$0.00
LABOR RATE (4 hr minimum)		\$200.00		\$250.00		\$0.00

ADDITIONAL SERVICES & EQUIPMENT

SERVICES AVAILABLE:	ADVANCE ORDER	QUANTITY NEEDED	FLOOR ORDER	QUANTITY NEEDED	TOTAL PRICE
BANNERS (less than 8ft)	\$30.00		\$40.00		\$0.00
BANNERS (8ft and larger)	\$50.00		\$60.00		\$0.00
SECURITY LOCKS - PER CORE CHARGE (4 keys included)	\$55.00		\$75.00		\$0.00
EXTRA KEYS	\$5.00		\$8.00		\$0.00
LABOR RATE (for any services not listed - 1 hr minimum) X2 ENGINEERS	\$100.00		\$150.00		\$0.00
EQUIPMENT AVAILABLE:					
TAPE (Roll)	\$30.00		\$45.00		\$0.00
POWER STRIPS	\$5.00		\$7.50		\$0.00
EXTENSION CORDS - MEDIUM DUTY	\$10.00		\$15.00		\$0.00
100 AMP BREAKER INCLUDING PARTS	\$400.00				\$0.00

<input type="checkbox"/> BILL TO CREDIT CARD (SEE SEPARATE SHEET)	
<input type="checkbox"/> BILL TO GUESTROOM #	Signature: _____

Please fax your order to (505) 843-2675. The order must be received **5 business days** before the opening date of the exhibit to ensure timely installation. Orders received outside this time frame are considered "Floor Orders". Please note that all Electrical is charged on a "per day" basis. Prices are subject to change without notice prior to authorization signature. For any questions or concerns, please contact Hyatt Engineering at (505) 842-1234 ext. 6630.